



## Partner LOA

### LETTER OF AGREEMENT

**THIS LETTER OF AGREEMENT (“Agreement”)** is entered into as of \_\_\_\_\_, 2018 by and between My City Rides, a Tennessee nonprofit corporation (“MCR”) and \_\_\_\_\_, an [Entity type] (the “Employer”).

### RECITALS

**WHEREAS**, MCR’s mission is to provide affordable transportation to individuals through a program in which it leases scooters to own (the “MCR Program”);

**WHEREAS**, Employer desires to be a participant in the MCR Program in which Employer will make payments of rent to MCR on behalf of its participating employees through a payroll deduction;

**WHEREAS**, Each of Employer’s participating employees will enter into a Lease to Own Agreement with MCR.

**NOW, THEREFORE**, in consideration of the agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Employer acknowledges and certifies that it has reviewed the form of the Lease to Own Agreement that its participating employees will enter into, which is attached hereto as Exhibit A and made a part hereof (the “Lease”), and agrees to participate in the MCR Program under the terms of the Lease and this Agreement.
2. Employer is not assuming any liability under the Lease, including but not limited to any liability for the scooter, injury to any person, or the negligent or wrongful acts of its participating employees;
3. MCR and Employer are not partners or joint ventures with each other and nothing herein shall be construed to make them partners or joint ventures or impose liability as such on either of them;
4. Employer agrees to make a payroll deduction on behalf of its participating employees pursuant to and on the terms of each Lease that the employees enter into;
5. Employer agrees to provide timely notice to MCR of all changes in employment status of its participating employees or any other matters which may affect the payment of rent to MCR;



6. Employer agrees to provide timely notice of any known changes of the participating employees' address, phone number or email address;
7. Employer agrees to provide timely notice of any changes in Employer's address, phone number or email address as identified below;
8. Employer agrees to provide a person of contact at Employer's place of business who can be reached by MCR during the Employer's normal business hours regarding any matter relating to or arising out of this Agreement, the MCR Program, the Lease or the participating employees.
9. Employer agrees to provide adequate, safe and secure off-street parking for each participating employee's scooter, located near a main building entrance (if applicable) that provides natural surveillance to minimize the risk of theft.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day and year first above written.

**ADDRESSES:**

\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Employer:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**MCR:**

**My City Rides, Inc.**

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_